



ONEONTA MONTESSORI SCHOOL – ELEMENTARY

GUIDELINES FOR REOPENING SUMMER CAMP AMID COVID-19

We have used the state of California Dept of Education ‘Stronger Together guidebook’ for reopening public schools as well as the more detailed Social Services Department guidelines (for reopening preschools) to make our own model. We are committed to following these guidelines without compromise.

We would like all parents to please adhere to the drop off and pick up procedure and times precisely for the safety and welfare of all our children and staff. There will be no teacher stationed after 9:00.

(ELEMENTARY)

DROP OFF PROCEDURE UPPER PARKING LOT - between 7:00 – 9:00 a.m. ONLY

- Please use the **upper Parking lot** only.
- Please park and wait inside your car. Have child walk to marked social distancing spots in walkway. *If you need to get out of your car at any time, please wear a mask.*
- Children must step out of car with masks on. **Sorry, no mask, no entry!**
- There will be a designated marked area by the gate (on the ground) for check in/pick up.
- One staff member will be situated inside the gate and is responsible for **Active screening:**

Taking every child’s temperature upon arrival daily.

If a child’s temperature exceeds 99.5 degrees the child will not be admitted to school.

Children will be asked some basic Covid-19 symptom questions

Please understand that these are guidelines we have to follow and allow child to answer. Child has to be in excellent health; no cough, cold, runny nose, congestion etc. Only healthy children are permitted at school. If any medication has been administered in the past 24 hours child will not be admitted to school

- Staff will then administer hand sanitizer to child and walk child into school.
- Staff will sign the child in/out daily
- No one other than Oneonta Staff will be allowed on campus; no parents or visitors

PICK UP PROCEDURE – between 3:00 – 5:00 p.m. Sorry, No early pickups

- Please park in upper parking lot and await your turn to stand in social distancing spots along walkway.
- Move forward towards gate when area is clear and check in with staff member.
- Make sure to wear a mask when stepping out of your car.
- Staff will send your child outside to meet you with all belongings

SOCIAL DISTANCING

- Children will remain in their own classrooms at all times, unless out for recess.
- Children will remain in small groups not to exceed 16 at any time.
- Tables will have names of children, keeping a distance of 6 feet apart.
- Chairs will have name tags as well.
- Same teacher will be in charge of one set of children all day.

TOYS/MATERIALS

- Children will not be allowed to share toys and classroom materials
- Each child will receive a personal Ziplock bag with children's names, (solely for their use) will have markers, crayons, pencils, scissors, glue stick, etc.

OUTDOOR RECESS

- Each set of children will have recess for 45 mins - 1 hour during the morning hours and in the afternoon another 30 - 45 minutes.

HAND WASHING

- Children will wash hands as soon as they enter into school every morning.
- They will have supervised hand washing at 30 minute intervals throughout the day.
- Hand washing will be done while singing the ABC song. (song can be voiced silently to make sure it amounts to 20 seconds)
- Children will be taught to use napkin to shut the faucet off.
- Children will wash hands before and after eating, coughing or sneezing, playing outside and after using the restroom.

TEACH AT HOME

- How to use a tissue to blow their nose
- How to cough and sneezed into a tissue
- How to wash hands thoroughly (ABC Song can be hummed softly) especially after sneezing and coughing
- Not to share food or drinks with friends

HAND SANITIZER STATIONS

- Stations have been installed at all entrances to classrooms and under patio
- Children will be required to use hand sanitizer throughout the day.

MEALTIMES

- Children will sit at their desks or under patio (6 feet apart) and have lunch.
- Tables will be disinfected before and after meals

RESTROOM

- 2 kids will be allowed at a time in the restroom
- Children will be taught to use a tissue when using the handle to flush the toilet

DISINFECTING/SANITIZING CLASSROOMS

- We have always used a professional janitorial company to clean our school on a daily basis.
- They will continue to do regular daily cleaning as well as: disinfecting all common areas; chairs, tables, cubbies, door handles, faucets, toilet flush handles, etc DAILY.
- Staff will also disinfect their classrooms thoroughly at the end of each school day.
- Staff will spray all high touch areas daily.

EXTRA PRECAUTIONS WE TOOK BEFORE REOPENING

- School was completely disinfected; classrooms, lockers, playgrounds, patios and all other common areas.
- Prior to reopening, the Janitorial Company carried out a detailed decontamination cleaning; disinfecting the school using a professional fogger machine.
- All A/C filters are currently changed regularly every month; filters will be changed on a more frequent basis.

- All carpets were shampooed, floors buffed and waxed.
- All outdoors patio floor, landings were power hosed, washed down well and disinfected.

MASKS

- All staff members will wear masks at all times.
- Children are required to wear masks as well. *Please take this time to familiarize your child with wearing a mask before school begins.*

SNACK

- School will provide a variety of crackers for morning snack
- School will not provide juice/Gatorade etc
- Children will drink water from their own water bottles

WATER BOTTLES

- Only disposable water bottles will be allowed. Children will toss them at the end of every day.
- Please write child's name on the water bottle.
- Water bottle will be stored inside personal lockers
- We have disconnected the drinking faucets/fountains at school

LUNCHESES

- Lunches must be sent in sack lunch bags, not in lunch boxes.
- Everything will be disposed off after lunch. We are trying to minimize items coming into the school.
- Please send food that does not require refrigeration as ice packs may not do well inside paper sacks.
- Lunch sacks etc will be stored inside personal lockers.

PERSONAL ITEMS

- Do not send items such as toys, books etc to school.

CHILDREN WILL BE SENT HOME

- If at any time during the school day, a child exhibits Covid-19 symptoms, child will be immediately separated from the group and parents will be called to pick child up.

- Child will be monitored by a staff member until parent arrives.
- Parents must come immediately to pick child up.
- ***For child to return to school, a medical doctor's note is mandatory.***

We ask that you please cooperate with us to make this transition as easy and smooth as possible. Please understand that we are taking all necessary precautions to keep everyone at Oneonta healthy and safe for all students and teachers.

Thank You! Ms Fiona